

ANNUAL GENERAL MEETING
SUNDAY 30th JUNE 2019 at 12 noon
14, Heigham Grove, Norwich, NR2 3DQ

Our special thanks this year to Ros Brown and Brian Smith for providing the venue for this year's AGM. A map showing the location is attached.

PROGRAMME

12.00 midday: Annual General Meeting. (Apologies to norfolkart@googlemail.com please.)

AGM AGENDA

1. Officers present
2. Apologies
3. Minutes of AGM held on 8th July 2018
4. Matters arising
5. Chair's report
6. Treasurer's report and financial statement
7. Election of officers and trustees
8. Any other business

12.45 pm We are privileged and delighted that **John Christie** will give us a short talk about his recent work. John is an artist, a broadcast filmmaker (working closely with John Berger), a writer and a publisher. A work for the N&NF, his shed *Blue Monday*, is currently on show outside the SCVA and his two most recent books are *Cadmium Red* and *Lapwing and Fox*.

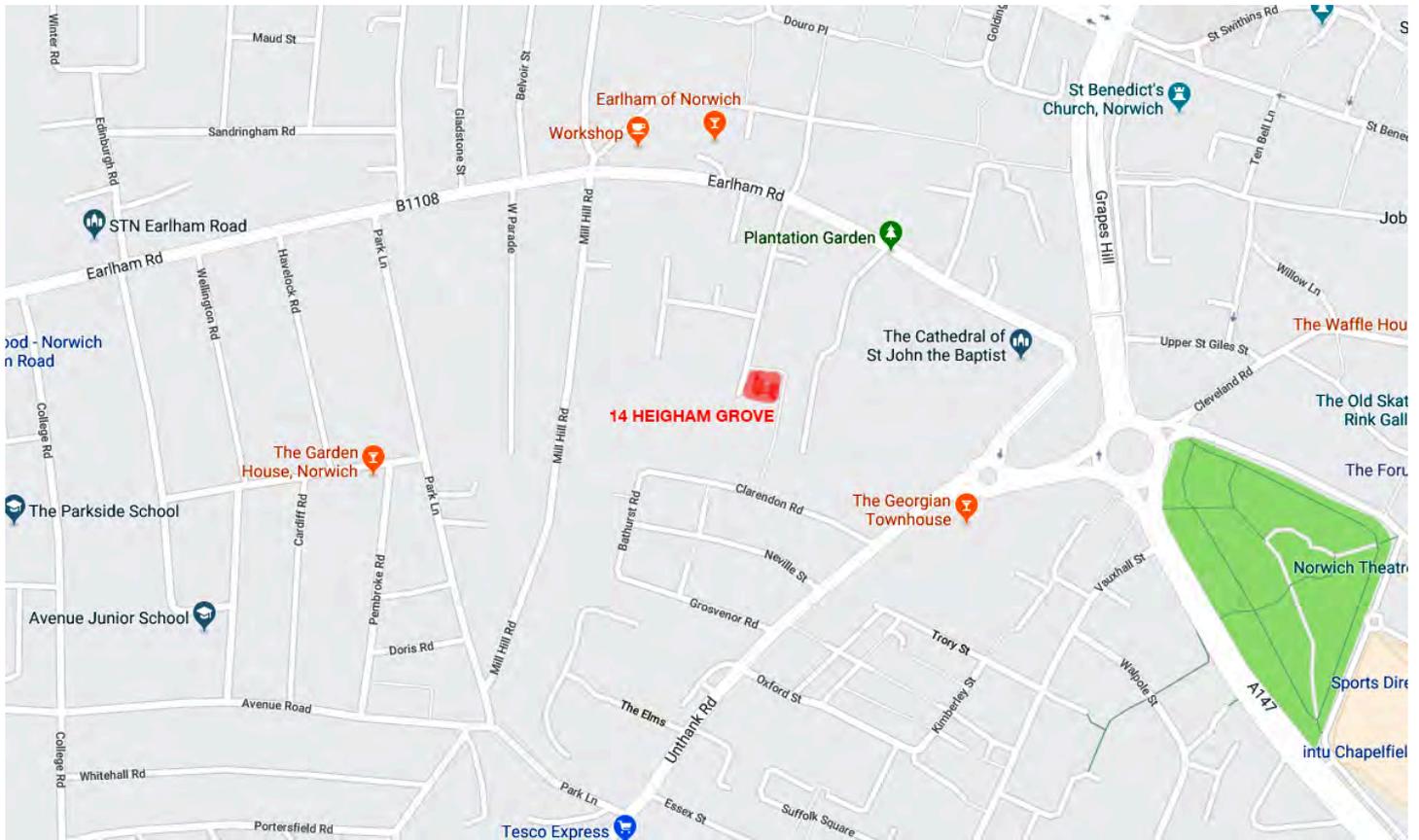
1.00 pm approx: **Buffet lunch**. Open to both members and guests. Cost: £12.50 per person payable on the day and including one drink (further drinks available in return for a donation).

To ensure there is enough food for everyone, and avoid wastage, you must book your buffet in advance with Janey Bevington at:
E: j63bevington@btinternet.com T: 01603 616376 or 07905 361493

Patrons Penny Allen, Shirley Cargill, Sir Timothy Colman, Bill English, Angela Flowers, Maggi Hambling, Paul Hobson, Caroline Jarrold, Paul King, Colin Self, Nichola Johnson, Andrew Moore

NCAS AGM 30 June 2019

At the home of Brian Smith and Ros Brown
14 Heigham Grove, Norwich, NR2 3DQ



No.14 is at the top of the Heigham Grove cul-de-sac on your left, immediately before the Henry Trevor Walk footpath that links to Clarendon Road.

There is limited parking in Heigham Grove, although a few spaces will be made available by neighbours, to which you could be directed. There is, however, free parking on Sunday along Earlham Road

Nominations for Trustees and Officers
Annual General Meeting 30th June 2019

Officers from 2018/19 willing to stand for re-election:

Chair: Keith Roberts

Treasurer: Cate Allwood

Secretary: Liane Ward

Trustee with 2 remaining years of service and wishing to remain as a trustee

Robert Short

Andrew Eden

Chris Mardell

Rose Davies

Susan Curran

Diana Heuvel

Brenda Ferris

Trustee with 1 remaining year of service and wishing to remain as a trustee

Janey Bevington (Chair of Events Committee)

Derek Morris

Selwyn Taylor

Gill Findlater

Trustees who stand down in 2018 (but are willing to be co-opted):

Caroline Fisher

Trustees co-opted in 2018/19 and willing to stand for election:

Danuta Wurm

Nominations for new trustees are welcome and any received will be reported to the meeting. Nominations must be both proposed and seconded by members of NCAS and if elected the nominee (who must also be a NCAS member) would be co-opted as a trustee for the first year.

Minutes of the Annual General Meeting of the Norfolk Contemporary Art Society (NCAS) held on Sunday 8th July 2018 at the home of Liz and Rex Humphrey, Thistledown Cottage, Chandler Road, Stoke Holy Cross, Norwich, NR14 8RF.

1. Present

The officers present were Keith Roberts (Chair), Cate Allwood (Treasurer) and Liane Ward (Hon Secretary).

The guest speaker was Simon Daykin and the AGM was attended by 60 members of the society.

2. Apologies

Apologies were received from the following members:-

Keith Pollard, Caroline Fisher, Sarah Ballard, Robin and Laurel Walpole, Jane Knights, Miles Barry, Philip Spencer, Julia Cameron, Chris Loukes, Pier and Sally Blaikie, Kay Barker, Bridget Heriz, Hester and Paul King, Sue and Peter James, John Millwood, Keron Beattie.

3. Minutes of the AGM on 9th July 2017

The minutes of the Annual General Meeting held on 9th July 2017 were agreed as a correct record and signed by the Chair.

4. Matters Arising

There were no matters arising.

5. Chair's Report

NCAS Chair, Keith Roberts, formally opened the AGM and first thanked our hosts Liz and Rex Humphrey for kindly hosting the AGM at their beautiful home. The Chair also thanked the trustees, and officers, the Treasurer and Hon Sec, who have all worked hard this year on behalf of NCAS. The Chair welcomed all members old and new, to the meeting in what was the Society's 62nd year.

In addition, the Chair proposed a vote of thanks to Harriet Loffler ex-committee member, who has now taken up a post at Cambridge. Her role at the Castle is now being advertised, and NCAS hopes to work closely with her replacement when in post. The Chair also thanked Sarah Ballard, who has been our administrator for several years, for all her work on keeping the NCAS membership database up to date (currently 460 members). A book token was given to Sarah to show our appreciation.

The Chair wished to give an overview of what NCAS has been up to over the last year. Most of the work has been undertaken via two committees – Events and Exhibitions.

Events Committee: The Chair formally thanked Janey Bevington for all her work on the events committee, as an NCAS event is put on and organised every six weeks. The year was started with Ian Collins and Peter Waldron talking about the two SCVA exhibitions, *Radical Russia* and *Faberge and Sandringham*. Ian also came along with Michael Proudfoot to show us a preview of their film about John McLean.

The winter NCAS Auction raised a healthy £7,000. Selwyn was thanked for his work in the organisation of this event and also thanks to everyone who donated an artwork. Later in the year further talks were given by Michael Horn on abstract art, and by Martin Blackwell on public art in Norwich. These were followed by a riveting talk by master print maker Norman Ackroyd

The year ended with the Laurence Edwards Studio visit to Saxmundham and his foundry in Halesworth which was very well attended. Noted that a sculpture of Laurence Edwards (8ft Bronze sculpture) will be installed at UEA in the near future.

Looking to future events, there is an artist's talk on the 12 October by the figurative painter Sula Rubens. Two future events were also highlighted, namely the Cambridge visit on the 6 October (visit to newly refurbished Kettle's Yard, the New Hall collection and the Fitzwilliam Museum). Details of booking will be sent out shortly. The AGM was also reminded of the Biennial Christmas party, which will be held on the 14th December at the Scout Group Hall with music by the Mojo Band. Details of all our forthcoming events are on the NCAS website, www.n-cas.org.uk

Exhibitions Committee: Noted that several co-opted members have recently joined this committee. NCAS have curated two exhibitions – *Abstracted* at Mannington Hall, and, in partnership with the National Trust, the *Makers* Exhibition at Felbrigg Hall. The latter exhibition was curated by Caroline Fisher.

Having missed a year, 2019 will see the NCAS Open Exhibition at the Forum for a short duration (4-9th April). It was noted that there has been a steep rise in the price of hosting an exhibition at the Forum. There will be a private view evening for this.

The Chair noted that we wish this year to focus on other exhibition ideas and event ideas, particularly relating to young people, and one curated from the Archant Collection of East Anglian artists. The Archant offices will be relocating from their current site at Rouen Road. They have in their offices, a significant number of East Anglian artist's paintings. NCAS would welcome a curated exhibition of those works and any ideas that members have in this regard, would be welcomed.

Artworks

Derek Morris was congratulated on one of his works being accepted in the permanent display at the Sainsbury Centre for Visual Arts at UEA.

Diana Heuvel has played an important role in managing NCAS's collection, Artworks. Leslie Burton's *Tokyo Joe* has now been placed at Cinema City, and Oliver Langhams's Dog Sculptures are going to the Enterprise Centre at UEA. Four works have also been placed at City Hall.

NCAS have again this year been involved in the selection panel for the NUA prize and Andrew Eden was instrumental in assisting with the selection process. The NCAS Prize was awarded to Beth Bartlett. Further details on this can be found on the website.

GDPR: The Society have taken a light touch approach to this issue.

Membership forms indicate that on signing up members are agreeing for their data to be used to receive information and are told that the Society do not sell on or use data for any other purpose. Our GDPR policy is on the website.

Future of the Society: The Chair reminded members of the three issues that NCAS would like to address in the following year

- Attracting more young people to NCAS and putting on events and exhibition that will include and involve them
- The website needs a major overall and redesign particularly with regards to making the content more 'mobile phone' friendly. This is specialist work which would be put out to tender and which will be expensive to do.
- NCAS will continue to pressure the relevant parties to collate a comprehensive public art policy for Norwich. Cambridge has a public art policy that is 60 pages long - but at the moment as it stands Norwich does not have a formal policy in place on the visual arts and creative industries.

Subscriptions: It was noted by the Chair that NCAS subscription rates have remained static for at least 7 years. Currently it is £15 for single, £5 for students and £25 for a couple. Our 460 members are sent a colour programme and a colour newsletter by post three times a year – the printing and postage is only just covered by the current subscription. NCAS membership also gains free entry to the Castle Museum which at the moment is £9.50. (EAAF subscription is currently £35). The Chair formally asked the meeting to agree an immediate uplift in subscription fees – Membership £20, Student £10 and Joint £30. This proposal was put to the meeting for a vote and it was passed and agreed.

6. Treasurer's Report

Cate Allwood, presented the NCAS Financial Statement for the Year ending 31st May 2018 and invited questions. The finances are in a healthy state but noted that the set up and financing of the Open Exhibition will be costly – around £6K for the hire of the Forum for a week and this at the charitable rate. Chair noted that we have raised the issue of the high costs of the hire of the Forum and a letter has been sent to the Forum as a result. It was proposed and duly seconded to reappoint the accountants for NCAS for the following year (Bales Brown Accountancy). Services Ltd, of 118 Norwich Road, Watton IP25 6DU). Chair proposed a vote of thanks to Cate Allwood.

7. Election of Officers and Trustees

List confirmed as a true representation – proposed by Chris Heuvel and seconded by Ian McIntyre.

Noted that Peter Hurn has retired. Current Chair took up NCAS position last year, but keen to stand down if there are any interested parties!

Officers willing to stand for re-election as trustees were **Confirmed** as follows:

Chair: Keith Roberts

Hon Sec: Liane Ward

Treasurer: Cate Allwood

Trustees with 2 remaining years of service and wishing to remain as a trustee

Janey Bevington (Chair of Events Committee)

Derek Morris

Selwyn Taylor

Gill Findlater

Trustee with 1 remaining year of service and wishing to remain as a trustee

Caroline Fisher

Trustees who stand down in 2018 (but are willing to be co-opted):

Robert Short

Trustees co-opted in 2017/18 and willing to stand for election:

Andrew Eden

Chris Mardell

Rose Davies

Susan Curran

Diana Heuvel

Brenda Ferris

8. Any other business

There was a short discussion about the lack of a written cultural policy for Norwich City Council.

Trustees' report for the financial year ended 31st May 2019

Norfolk Contemporary Art Society is a charitable trust registered with the Charity Commissioners (no. 262730). For official purposes its address is c/o Liane Ward (Honorary Secretary), 36 Amderley Drive, Eaton, Norwich, NR4 6HZ.

Its website is www.n-cas.org.uk. Its rules are governed by its revised constitution dated 8th July 2007 and 24th July 2016.

Trustees

Paid up members can nominate and second the names of prospective trustees each year at the AGM, which for 2018 was held on the 8th July, attended by 60 members. A maximum of 16 Trustees are each elected for 3 years. Trustees and officers of the Society for the year 1st June 2018 to 31st May 2019 were:

Officers:

Keith Roberts, *Chair*

Cate Allwood, *Treasurer*

Liane Ward, *Hon. Sec.*

Member Trustees:

Susan Curran, *Deputy Chair*

Brenda Ferris

Janey Bevington

Gill Findlater

Caroline Fisher

Diana Heuvel

Derek Morris

Robert Short

Selwyn Taylor

Andrew Eden

Chris Mardell

Rose Davies

Co-opted members during the year were:

Danuta Wurm

Dr Rosy Gray served as the representative for Norwich Castle Museum and Art Gallery. Geoffrey Lefever has served as the representative for the Norwich Twenty Group. Frances Martin was appointed in August as the new NCAS Administrator and receives a fee of £1,800 p.a.

The Society

The object of the Society is “to advance the education of the public in the appreciation of the arts and in particular the creative art of the present day in all its branches.”

Under its rules the Society is invested with the following powers:

- a) To purchase works of art for presentation or loan to public museums, art galleries or other organisations where such works of art will be on view to the public;
- b) To raise funds and invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise: in exercising this power, the Trustees must not undertake any substantial permanent trading activity and must comply with any relevant statutory regulations;
- c) To buy, take on lease or in exchange, hire or otherwise acquire, property and to maintain and equip it for use;
- d) To stage exhibitions, lectures, trips and events to further the object.

The day-to-day business of the Society is run by its two committees – *Events* (chaired by Janey Bevington and Selwyn Taylor) and *Exhibitions* (chaired by Keith Roberts).

Events

In 2018-2019, the society again held a full programme of events and publicly accessible lectures, many in The Auditorium at the Forum in Norwich. The year, which was marked by a large number of artist talks, started in June when a heavily pregnant Harriet Loffler generously returned to Norwich to show us around her exhibition, *Visible Women*, in the Timothy Gurney Gallery at Norwich Castle. Later in the month, we had a fine chance with sculptor Laurence Edwards to visit both his studio in Saxmundham and his foundry in Halesworth, where we were lucky to witness bronze casting in action. In July, Sula Rubens talked about her artwork with a focus on displaced people. In September we heard from both Genevieve Christie and Wayne Hemingway, who jointly presented their plans for the *First Light* festival they will organise in Lowestoft over the summer solstice in 2019. In October we had a full coach trip to Cambridge to see the new extension to Kettle's Yard Gallery, the New Hall Art Collection of modern and contemporary art by women at Murray Edwards College and the Virginia Wolfe exhibition at the Fitzwilliam Museum. Later in the month we had a talk by curator and author Roger Malbert, who talked about the ten artists in his current Hayward Gallery touring exhibition, *Hand Drawn, Action Packed*. Our new NCAS trustee, Chris Mardell, followed this with a talk on the future of public sculpture and a review of the Peterborough Sculpture Trust. That brought us to the year-end and our traditional biennial Christmas party, where we made some money and were entertained by The Mojo Band. The New Year began with a talk by artist Clare Burnett, President of the Royal British Society of Sculptors, about new technologies and her own practice. Artist Sally Payen gave a talk, *Invisible Women – the Art of Protest*, about painting, protest and their place in Western democracy. In March, artist Hugo Wilson, bravely ignored his recent chest surgery to give us a remarkable talk about his

work that explores issues of faith and belief and the associated structures of power. In April, despite the very cold weather, we enjoyed a visit to Rachael Long's vast studio complex in Wrenningham where she talked about her large welded metal figurative sculptures before lunch at a nearby pub. In May we were privileged to hear the curator Monserrat Pis Marcos talk us round the major exhibition, *The Body Observed: Magnum Photos*, at the Sainsbury Centre for Visual Arts. London based artist, Emma Douglas, talked in May about her recent show in the Hostry and her practice that reflects on and memorialises the death of her son, Cato, brought alive by her short film, *Drawing On*.

Exhibitions

Unusually, there were no exhibitions organized during the year, since our biennial open show booking that was scheduled in the Forum was abandoned after extensive efforts to reach a deal with them about their massively increased rental charges. We are currently planning for this to be held at the Hostry, although because of booking pressures this is unlikely to be in 2019/20. We are also planning a pair of exhibitions, *Port to Port*, in both Great Yarmouth and Kings Lynn later in 2019.

Artworks Collection

In 1985 the society adopted a policy of purchasing art works by artists working in the region. The pieces were bought with the intention of exhibiting them in the region and in places where the public has access but outside the normal confines of galleries. The works are released on extended loans and offered on the basis of the space available, nature of the organisation and the visiting public. In some instances there is a natural context for the work e.g. school or community where the artist studied or worked. Under these circumstances the length of the loan may be extended. Progress has been made this year in placing several of our works at the Enterprise Centre at UEA, in Cinema City and in City Hall. Trustee, Diana Heuvel, is responsible for the collection.

Additional notes

Our elderly website, administered by Keith Roberts, is receiving a growing amount of traffic and should be the first call for information about the society. We have reached an agreement with Mark Fuller of GrafikMarka to design our new website, to be completed by autumn 2019.

The society also has a social media presence on Facebook, Instagram and Secret Norwich, established for us, and maintained by, Rachel Allen from Mandell's Gallery.

We continue to participate in *Art in Norwich*, the digest of all visual art activity in the City and also send out 3 editions a year of both our programme and our newsletter.

We again awarded an NCAS prize of £500 for the outstanding work in the Norwich University of the Arts Degree Show. In 2018 this went to Beth Bartlett.

We awarded the NCAS prize of a book token to Alice Wetherill, of Dereham Sixth Form College, at the 6th Form Art exhibition at the Crypt Galery, Norwich in March 2019

The society continues to serve in a co-opted capacity on the Norwich Area Museums Committee.

Changes to the subscription rate were approved at the last AGM and this was confirmed at the trustees meeting in September. The new rates are now £20 single, £30 couples and £10 student.

A working balance of funds is held in Barclays Bank current accounts (one general account, and one account for dedicated funds). Remaining funds are invested in a COIF Charity Investment Fund.

Trustees and their responsibilities

The trustees are each year required to prepare financial statements that give a true and fair view of the state of affairs of the charity and of the surplus for the year then ended. In preparing financial statements, the trustees are required to select suitable accounting policies and apply them consistently.

The trustees are responsible for ensuring proper accounting records are kept which disclose, with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and follow the guidance for accounting for smaller charities issued by the Charities Commission. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Committee



Professor Keith Roberts OBE,
NCAS Chair