

ANNUAL GENERAL MEETING
SUNDAY 8th JULY 2018 at 12 noon
Thistledown Cottage, Chandler Road, Stoke Holy Cross, Norwich NR14 8RF

Our special thanks this year to Liz and Rex Humphrey for providing the venue for this year's AGM. A map showing the location is attached. Parking is on Chandler Rd

PROGRAMME

12.00 midday: Annual General Meeting. (Apologies to norfolkart@googlemail.com please.)

AGM AGENDA

1. Officers present
2. Apologies
3. Minutes of AGM held on 9th July 2017
4. Matters arising
5. Chair's report
6. Treasurer's report and financial statement
7. Election of officers and trustees
8. Any other business

12.45 pm **Simon Daykin** is the new General Manager of **Wells Maltings**, the new arts, heritage and community hub for North Norfolk in the heart of Wells-next-the-Sea, opening this Spring. He will give a short talk about its redevelopment to create new community, arts, heritage and leisure spaces and a tourist information centre.

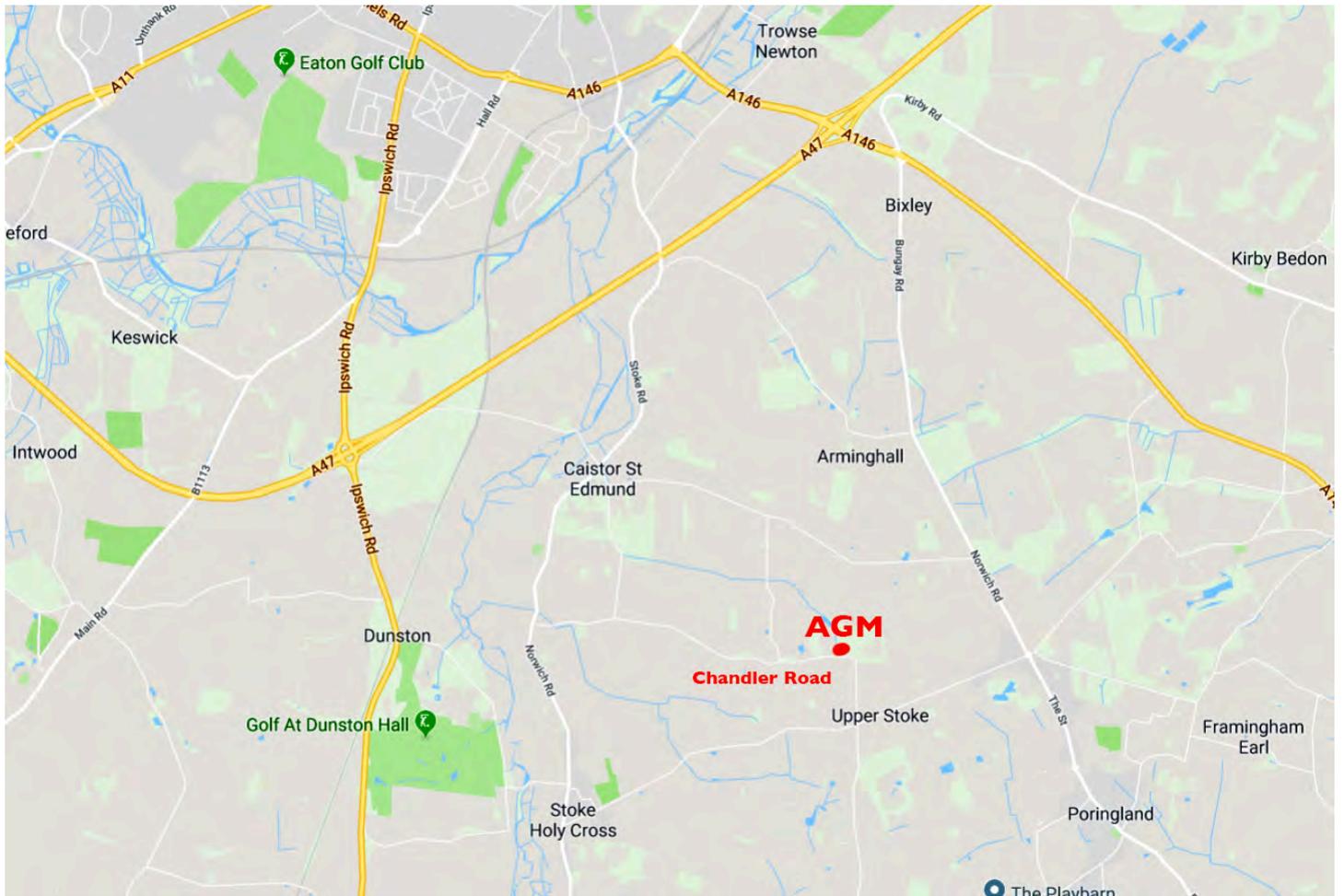
1.00 pm approx: **Buffet lunch**. Open to both members and guests. Cost: £12.50 per person payable on the day and including one drink (further drinks available in return for a donation).

**To ensure there is enough food for everyone, and avoid wastage, you must book your buffet in advance with Janey Bevington at:
E: j63bevington@btinternet.com T: 01603 616376 or 07905 361493**

Patrons Penny Allen, Shirley Cargill, Sir Timothy Colman, Bill English,
Angela Flowers, Maggi Hambling, Paul Hobson, Caroline Jarrold,
Paul King, Colin Self, Nichola Johnson, Andrew Moore

Rex and Liz Humphrey

Thistledown Cottage, Chandler Road, Stoke Holy Cross, Norwich NR14 8RF



Parking will be on-road along Chandler Lane

**Minutes of the Annual General Meeting of the Norfolk Contemporary Art Society
held on Sunday 9th July 2017 at 10 Heigham Grove, Norwich, NR2 3DQ**

1. Present

The officers present were Brenda Ferris (Chair), Cate Allwood (Treasurer) and Keron Beattie (Hon Secretary).

The guest speaker was Carl Rowe and the AGM was attended by 79 members of the society.

2. Apologies

Apologies were received from the following members:-

Kay Barker, John Barnard, Caroline Fisher, Sally and Michael Fowler, Alan Loughlin, Chrissy Leech, Geoffrey Lefever, Chris Loukes, Jane Mackintosh, Frances Martin, John and Yvonne Millwood, Nigel and Vivien Nicholds, Vanessa Pooley, Robin and Laurel Walpole, John Westwood

3. Minutes of the AGM on 24 July 2016

The minutes of the Annual General Meeting held on 24th July 2016 were agreed as a correct record and signed by the Chair.

4. Matters Arising

There were no matters arising.

5. Chair's Report

NCAS Chair, Brenda Ferris welcomed everyone to the meeting in what was the Society's 61st year and thanked everyone who had helped with the AGM and Caroline Kennedy for hosting the AGM at her beautiful home.

She reminded the meeting that the Society's 60th anniversary was still being commemorated in the form of the very successful exhibition *NCAS: Sixty Years On* at the Norwich Castle Museum and Art Gallery. The exhibition showed some of the many NCAS-funded works in the Castle collection and was continuing until September this year.

She reported that NCAS currently had around 480 members, who for the individual fee of £15 enjoyed free entry to the Castle Museum, a programme of publicly accessible talks, events and exhibitions, and regular newsletters and updates. The Society also had a very informative website administered by Keith Roberts which was now the first port of call for information about the society.

A key objective of the Society; 'to advance the education of the public in the appreciation of the arts and in particular the creative art of the present day in all its branches' was fulfilled through the various events and exhibitions organised by the society, the details of which were set out in the Trustees' report, which all members had received.

Over the last 12 months, the talks, organised by the Events Committee headed by Janey Bevington had included Simon Dell on the status of land art in the British Isles from the 1960s onwards, with particular reference to the work of Richard Long, Eamonn McCabe on his life in photography, which was arranged in association with the Norwich 20 Group, and, more recently, Rosie Snell on her work and her interest in militarised landscapes (her work *Stalker 2005* is in the *60 Years On* exhibition). The Society's year ended with a fascinating talk on Kettle's Yard, Cambridge by its director Andrew Nairne.

Exhibitions, organised by the Exhibitions Committee chaired by Keith Roberts, included the society's biennial members' art exhibition in the Forum, a small show, *Touching on Science* at Dunston Hall, and two outdoor exhibitions; the NCAS exhibition *Abstracted* in the cafe and grounds of Mannington Hall and, in partnership with the National Trust, *The Makers*, commissioned art installations at Felbrigg Hall.

Grants made during the year have included £1,000 towards the David Holgate Hostry exhibition, *Exhuberance is Beauty*, and the annual £500 awarded by the society for outstanding work in the Norwich University of the Arts Degree show, which in 2016 went to Saskia Jonquil.

Other events included the Christmas Party, and the outing to Sussex in June to Charleston and to Farley Farm and Gallery, home of surrealists Roland Penrose and his photographer wife Lee Miller.

At this juncture she thanked the whole of the NCAS team who had each contributed their particular strengths and knowledge to keeping the Society effective and thriving. She mentioned in particular three Trustees who had stood down since the last AGM, Steve Baker, Keith Pollard and Joseph Wang. Keith had been a Trustee since 1976 and to mark this exceptional service she presented him with life membership on behalf of the society and a voucher from the Trustees personally towards the purchase of an artwork at Mandell's Gallery.

6. Treasurer's Report

Cate Allwood, presented the NCAS Financial Statement for the Year ending 31st May 2017 and invited questions. In response to a question from Peter Hurn she confirmed that £8k was held in a COIF charity account to maximise the interest received, whilst maintaining instant access.

The importance to the Society of its fundraising events was stressed with the forthcoming auction on 24th November being vital in this regard.

It was proposed and duly seconded, that the accounts be **approved**, and it was agreed nem con.

Having been duly proposed and seconded it was **agreed** nem con to reappoint Bales Brown Accountancy Services Ltd of 118 Norwich Road Watton IP25 6DU as the Society's financial examiners.

7. Election Of Officers and Trustees

The Hon Secretary advised that as he was standing down there was a vacancy for the role of Hon Secretary and one nomination had been received. He was pleased to propose Liane Ward for the role, a nomination which was seconded

by the Chair. There being no other nominations Liane Ward was duly elected Hon. Secretary.

Officers willing to stand for re-election as trustees were **Confirmed** as follows:

Chair: Brenda Ferris

Treasurer: Cate Allwood

Brenda Ferris did however inform the meeting that she would not be continuing as Chair and that a new Chair would be appointed at the first committee meeting after the AGM.

The following were approved en-bloc.

Trustees co-opted in 2015/16 and willing to stand for election

Keith Roberts (Chair of Exhibitions Committee), Janey Bevington (Chair of Events Committee), Derek Morris, Selwyn Taylor and Gill Findlater

Trustees who stand down in 2017 (but willing to be co-opted)

Susan Curran and Diana Heuvel.

8. Any other business

None

Talk

Carl Rowe, Course Leader for the BA Fine Art at the Norwich University of the Arts (NUA), was then introduced to talk about contemporary art practice and the valued association that had developed between NCAS and NUA.

Brenda Ferris thanked Carl for his talk which highlighted the valuable contribution the Society had made to emerging artists and the value of the long-standing links with NUA

The meeting was formally closed at 12.50 pm.

Trustees' report for the financial year ended 31st May 2018

Norfolk Contemporary Art Society is a charitable trust registered with the Charity Commissioners (no. 262730) and for official purposes its address is c/o Liane Ward (Honorary Secretary) 36 Amderley Drive, Eaton, Norwich NR4 6HZ.

Its website is at www.n-cas.org.uk. Its rules are governed by its revised constitution dated 8th July 2007 and 24th July 2016.

Trustees

Paid up members can nominate and second the names of prospective trustees each year at the AGM, which for 2017 was held on the 9th July, attended by 80 members. A maximum of 16 Trustees are each elected for 3 years. Trustees and officers of the Society for the year 1st June 2017 to 31st May 2018 were:

Officers:

Keith Roberts, *Chair*

Cate Allwood, *Treasurer*

Liane Ward, *Hon. Sec.*

Member Trustees:

Brenda Ferris

Steve Baker (retired during the year)

Janey Bevington

Susan Curran, *Deputy Chair*

Gill Findlater

Caroline Fisher

Diana Heuvel

Derek Morris

Robert Short

Selwyn Taylor

Co-opted members during the year were:

Peter Hurn (retired May 2018)

Andrew Eden

Rose Davies

Chris Mardell

Harriet Loffler served as the representative for Norwich Castle Museum and Art Gallery and retired in May 2018. Geoffrey Lefever has served as the representative for the Norwich Twenty Group. Sarah Ballard has served as the NCAS Administrator and received a fee of £1,800 p.a.

The Society

The object of the Society is “to advance the education of the public in the appreciation of the arts and in particular the creative art of the present day in all its branches.”

Under its rules the Society is invested with the following powers:

- a) To purchase works of art for presentation or loan to public museums, art galleries or other organisations where such works of art will be on view to the public;
- b) To raise funds and invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise: in exercising this power, the Trustees must not undertake any substantial permanent trading activity and must comply with any relevant statutory regulations;
- c) To buy, take on lease or in exchange, hire or otherwise acquire, property and to maintain and equip it for use;
- d) To stage exhibitions, lectures, trips and events to further the object.

The day-to-day business of the Society is run by its two committees – *Events* (chaired by Janey Bevington) and *Exhibitions* (chaired by Keith Roberts).

Events

In 2017-2018, the society again held a full programme of publicly accessible lectures, many in The Curve at the Forum in Norwich. The year started in June with a members' trip to visit Farley Farm (hosted by Antony Penrose) and Charleston in Sussex. Also in June was a round table event with the three artists, Alec Stevens, Florence Kennard and Alida Sayer, and chaired by curator of *The Makers*, trustee Dr Caroline Fisher. *The Makers* was our curated exhibition of contemporary art at the National Trust property, Felbrigg Hall that reflected on the idea of 'making' in its broadest sense. The following day there was a lecture by Andrew Nairne, director of Kettles Yard in Cambridge when he told the story of Jim Ede and the making of Kettle's Yard, and how this influences their work today and their future plans. In September, recent trustee Keith Pollard hosted *Woodworks*, a creative activity for members in the woods at Costessey. In October we hosted the two guest curators, Ian Collins (*Royal Fabergé*) and Prof Peter Waldron (*Radical Russia*), who gave us a brilliant insight and a privileged preview into these two major exhibitions at the Sainsbury Centre for Visual Arts, UEA. Also from the Sainsbury Centre was Calvin Winner, who talked to us in November about the new Anthony Gormley sculptures at UEA, and the beginnings of their UEA sculpture park. Also in November we held our biennial charity art auction in the Council chamber at City Hall. This raised around £7,000 for the Society. In February the film-maker Michael Proudfoot and the writer and critic Ian Collins, gave a talk and showed their movie in the Hostry at Norwich Cathedral about the artist John McLean, who made the recently installed stained glass windows there. Martin Blackwell gave a talk in March at the Forum about public art projects in Norwich and in particular the BID mural scheme. In April, artist Michael Horn talked about his practice as an abstract painter combining it with elements from the

natural world. And finally in May, master-printmaker Norman Ackroyd gave a talk to a packed audience about his work with etchings off the Scottish coast.

Exhibitions

Several new members were co-opted to the Exhibitions Committee, including Helena Golanó, Julia Cameron, Alan Loughlin, Caroline Evans, Steve Baker and Rose Davies and they were involved with NCAS in curating a small exhibition, **Abstracted**, featuring five Norfolk artists, held in the café and grounds of Mannington Hall throughout their summer season, June to August 2017

The Makers, an exhibition at the National Trust's Felbrigg Hall was a partnership between the National Trust and the society, with support from Arts Council England, East Anglia Art Fund, Norfolk County Council and Norwich University of the Arts. Following a national open call for submissions, three artists were selected for a residency that enabled them to immerse themselves in the hall and its contents. The resulting exhibition opened on 21st April 2017 and continued until the end of October 2017

Artworks Collection

In 1985 the society adopted a policy of purchasing art works by artists working in the region. The pieces were bought with the intention of exhibiting them in the region and in places where the public has access but outside the normal confines of galleries. The works are released on extended loans and offered on the basis of the space available, nature of the organisation and the visiting public. In some instances there is a natural context for the work e.g. school or community where the artist studied or worked. Under these circumstances the length of the loan may be extended. Progress has been made this year in placing several of our works at the Enterprise Centre at UEA, in Cinema City and in City Hall. Trustee, Diana Heuvel, is responsible for the collection.

Additional notes

Our website, administered by Keith Roberts, is receiving a growing amount of traffic and should be a first call for information about the society. An email contact list is maintained for members, and those on the list were circulated regularly throughout the year with details of private views and other events of interest in the area. We have recently adopted a new NCAS Policy on the General Data Protection Regulation (GDPR) and have notified all our members. The policy is on our website at http://www.ncas.org.uk/latest_ncas_news.asp

The society also has a social media presence on Facebook, Instagram and Secret Norwich, which was established for us, and is maintained by, Rachel Allen from Mandell's Gallery.

We continue to participate in *Art in Norwich*, the digest of all visual art activity in the City and also send out 3 editions a year of both our programme and our newsletter.

We again awarded an NCAS prize of £500 for the most outstanding work in the Norwich University of the Arts Degree Show. In 2017 this went to Tina Hannay.

The society continues to serve in a co-opted capacity on the Norwich Area Museums Committee.

The subscription rate remains at £15 (single), £5 (students) and £25 (joint). The number of members at the end of the year was 465.

A working balance of funds is held in Barclays Bank current accounts (one general account, and one account for dedicated funds). Remaining funds are invested in a COIF Charity Investment Fund.

Trustees and their responsibilities

The trustees are each year required to prepare financial statements that give a true and fair view of the state of affairs of the charity and of the surplus for the year then ended. In preparing financial statements, the trustees are required to select suitable accounting policies and apply them consistently.

The trustees are responsible for ensuring proper accounting records are kept which disclose, with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and follow the guidance for accounting for smaller charities issued by the Charities Commission. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Committee



Professor Keith Roberts OBE

Nominations for Trustees and Officers
Annual General Meeting 8th July 2018

Officers from 2017/18 willing to stand for re-election:

Chair: Keith Roberts

Treasurer: Cate Allwood

Secretary: Liane Ward

Trustee with 2 remaining years of service and wishing to remain as a trustee

Janey Bevington (Chair of Events Committee)

Derek Morris

Selwyn Taylor

Gill Findlater

Trustee with 1 remaining year of service and wishing to remain as a trustee

Caroline Fisher

Trustees who stand down in 2018 (but are willing to be co-opted):

Robert Short

Trustees co-opted in 2017/18 and willing to stand for election:

Andrew Eden

Chris Mardell

Rose Davies

Susan Curran

Diana Heuvel

Brenda Ferris

Nominations for new trustees are welcome and any received will be reported to the meeting. Nominations must be both proposed and seconded by members of NCAS and if elected the nominee (who must also be a NCAS member) would be co-opted as a trustee for the first year.