

ANNUAL GENERAL MEETING

SUNDAY 12 JULY 2015

at Templewood, Northrepps, Norfolk NR27 0LJ

PROGRAMME

12 midday: Annual general meeting. (Papers will be available at the meeting, and beforehand on the NCAS website)

Apologies to info@n-cas.org.uk please.

AGENDA

1. Officers present
2. Apologies
3. Minutes of AGM of 13 July 2014
4. Matters arising
5. Chair's report
6. Treasurer's report
7. Election of officers and committee members
8. AOB

12.45 p.m.: Heather Guthrie, Exhibitions Officer at Norwich Castle Museum, will give us a brief insight into her work. Heather's talk will be followed by a buffet lunch.

1pm approx: Buffet lunch. Cost: £12.50 per person including one drink (further drinks available in return for a donation). Open to both members and guests. Please book in advance with Janey Bevington: T: 01603 616376 or j63bevington@btinternet.com

Directions to Templewood:

From North Walsham follow the A149 Cromer Road and from Aylsham the A140 until you reach Crossdale Street, turn right at the Crossdale Street junction signposted "Northrepps Village 1 Mile".

Arriving at Northrepps turn right and follow the main road round to the left past the Foundry Arms [about 100yds]. Then turn immediately right and after just under a mile there are two sharp right hand bends. Turn left into Templewood at the second of these two bends and watch for traffic calming humps.

Satnav NR27 0LJ TG 257382

NORFOLK CONTEMPORARY ART SOCIETY

Website: www.n-cas.org.uk **Registered Charity** no.262730

Patrons Penny Allen, Shirley Cargill, Sir Timothy Colman, Bill English, Angela Flowers, Maggi Hambling, Paul Hobson, Caroline Jarrold, Paul King, Andrew Moore, Colin Self

**Minutes: Annual General Meeting
Sunday 13th July 2014
The Cedars, 11 Heigham Grove,
Norwich, NR2 3DQ.**



1. OFFICERS PRESENT:

Brenda Ferris (Chair), Cate Allwood (Treasurer), Claudia Milburn (Administrator).
Guest speaker: Steve Miller (Head of Norfolk Museums).
The AGM was attended by 73 members of the society.

2. APOLOGIES:

Helen Breach, Caroline Fisher, Michael and Sally Fowler, Neal and Pam French, Roger Haywood, Maz Jackson, Richard Jewson, Hester and Paul King, Geoffrey Lefever, Chris Loukes, Ian and Janet McIntyre, Brian Smith, Pippa Jane Wieglos.

3. MINUTES OF AGM OF 14 JULY 2013:

The minutes were agreed as a correct record and duly signed by the Chair.

4. MATTERS ARISING:

There were no matters arising.

5. CHAIR'S REPORT

BF welcomed everyone to the Annual General Meeting for what is the 58th year of the Society which has as its object "to advance the education of the public in the appreciation of the arts and in particular the creative art of the present day in all its branches."

BF began by thanking everyone involved in the organisation of the AGM, especially Janey Bevington, Joseph Wang, Diana Heuvel and Keith Roberts. BF emphasized that she was indebted to Keith for his unflinching support to her throughout her year as Acting Chair. BF expressed particular gratitude to Gill Findlater for hosting the AGM in her new home and to Jonathan Frohawk for all his help in setting up the marquees.

She said that NCAS was a membership society, currently with approx 450 members, which organises trips, events and exhibitions, alongside pump-priming and commissioning the acquisition of contemporary art.

BF reported that during the past year (2013-2014), NCAS held a full programme of publicly accessible lectures, mostly in The Curve at the Forum. These events, organised by the Events Committee, chaired by Janey Bevington, included talks by friends of the Society e.g. Derek Morris (A Short History of Sculpture) and Ian Collins (Curator's Choice – a Preview of Masterpieces at SCVA), plus Hilary Spurling on Matisse, Martin Holman on Arte Povera and Andrew Moor on Public Glass Art. Several of these events were in partnership with other organisations such as Norfolk Museums and Sculpture for Norwich. The major fundraising event was the biennial auction in City Hall which raised over £9,000. In May'14 the Tate-à-Tate event proved a highly enjoyable day trip to London to see the rehang at Tate Britain and the Matisse cutouts at Tate Modern. This was followed by Wood Works VI, a creative picnic in Keith Pollard's woodland garden. Most recently Caroline Douglas, Director of the Contemporary Art Society, spoke on her experience as Head of the Arts Council Collection. The forthcoming NCAS programme for Autumn'14 included a talk by Martin Barnes on Contemporary Photography (9th October), a talk on Anselm Kiefer by Professor Matthew Rampley (28th October), both in the Curve at the Forum, and on November 19th, in the NUA lecture theatre, Brian Webb, author and graphic designer was due to speak about his recent publication of Peter Blake's Under Milk Wood illustrations. The NCAS Christmas Party would be the final event of 2014, to be held on Saturday 6th December at the Scout Hall, Rowington Road with music by The Vagaband.

BF discussed the NCAS exhibitions of 2013-14. The Events Committee, chaired by Keith Roberts, organised the *Norfolk Contemporary Art 2014* exhibition in partnership with The Forum Trust. The NCA14 selection panel for this open show of work by NCAS members, curated by Keith, consisted of Carl Rowe, Sarah Bartholomew and Frances Kearney. Several artists gave talks and the recipient of the £500 Adnams prize was Keith Fox. *The Tourists*, new work commissioned in response to Felbrigg Hall, provided an exciting new exhibition venture with the National Trust, supported by grants from the Arts Council, NCAS and EAAF, and curated by NCAS committee member Caroline Fisher. The three artists selected were Kate MccGwire, Claire Morgan and Gayle Chong Kwan, two of whom also gave talks at the Forum. BF said that next year, members can look forward to an exhibition partnership project led by NCAS showcasing works by Ana Maria Pacheco at Norwich Castle Museum, NUA and Norwich Cathedral.

BF explained that NCAS continues to be represented as trustees on the separate charity, *Sculpture for Norwich* (SfN), and to have a non-voting presence on the Norwich Area Museums Committee. NCAS again awarded a prize of £500 for what they judged the outstanding artist in the Norwich University of the Arts Degree Show. This year's prize winner was Anthony George. NCAS also continued to participate in *Art in Norwich*, the twice yearly digest of all visual art activity in the City, put together by Marion Catlin. As for Artworks (the collection of work for display in public spaces, ably administered by Diana Heuvel and Robert Short), *Dawn Raucous* by Emily Mayer has been included in *The Wonder of Birds* exhibition at the Castle, and may be heading for longer term loan at Pensthorpe.

In terms of pump-priming and financial aid, NCAS helped facilitate the purchase for the Castle's permanent collection of one of the works by Frances Kearney from her exhibition *Running Wild* at the Castle Museum, as well as helping with the purchase of Mary Webb's *San Filippo IV (version 2)*, another significant work to enter the permanent collection. Additionally NCAS answered the appeal to try to retain Marjolijn Dijkman's mobile in the Castle rotunda, and was instrumental in prompting retrospective funding for the John McLean stained glass windows in the North aisle of Norwich Cathedral.

BF detailed the current membership rates for joining NCAS which remained at £15 (single), £5 (student) and £25 (joint). The website, administered by Keith Roberts, continued to get plenty of traffic, and an email contact list is maintained for members. The year has also seen NCAS getting their very own pop-up!

BF finished by paying tribute to the whole of the NCAS team. She thanked Claudia, the new Administrator, for very ably filling her predecessor's shoes and Cate, as Treasurer, for quietly and competently presiding over the finances. BF commented that the Trustees have worked extremely well together over the past year to make the NCAS the vibrant society that BF believes it is. BF thanked all trustees individually for their contributions to 2013-14 but singled out Keith Roberts, who had not only chaired the Exhibitions committee but also provided unflinching support, expertise and enthusiasm.

BF ended on a very sad note - the loss, only a relatively few days ago, of Norwich 20 Group's representative on the committee, David Holgate. BF said all who knew David will remember him with respect and affection, and he was a much valued NCAS committee member too. His funeral service was due to take place at Norwich Cathedral on Thursday 17th July at noon. At this juncture, BF asked all present to stand for a minute's silence in memory of David.

BF thanked all in attendance.

6. TREASURER'S REPORT

Cate Allwood provided the NCAS Financial Statement for the Year ending 31st May 2014. In short, the society had a good year, with £3,000 more in its accounts than at the same time last year. Cate noted that NCAS made £9,200 on the auction event and there was a small loss on the NCA14 exhibition. The biggest expenditures were the Mark Edwards and Frances Kearney artworks which were funded by the profits from the auction. The accounts were approved.

7. ELECTION OF OFFICERS AND COMMITTEE MEMBERS

Officers from 2013/14 willing to stand for re-election were CONFIRMED:

Chair: Brenda Ferris

Treasurer: Cate Allwood

Trustees with two remaining years of service and wishing to remain as trustees were all CONFIRMED:

Keith Roberts (Chair of Exhibitions Committee)

Janey Bevington (Chair of Events Committee)

Brenda Ferris

Derek Morris

Selwyn Taylor

Gill Findlater

Joseph Wang

One trustee with one remaining year of service and wishing to remain as a trustee was CONFIRMED:

Caroline Fisher

Trustees co-opted in 2013/14 and willing to stand for election were CONFIRMED:

Steve Baker

Susan Curran

Diana Heuvel

Trustees who stand down in 2014 (but are willing to be co-opted) were CONFIRMED:

Robert Short

Keith Pollard

Norwich Castle Museum representative (not standing for election as a trustee): currently Hannah Higham, shared with Harriet Loffler.

There can be up to 16 trustees and 4 co-opted trustees.

One nomination for the vacant Secretary position was received from Keron Beattie. Keron was present at the AGM and briefly introduced himself. His nomination was accepted nem-con and he was welcomed to serve as Honorary Secretary on the NCAS committee.

There is now a vacancy for a Norwich 20 Group representative to serve on the committee.

8. AOB

There was discussion of a possible memorial tribute to David Holgate following ideas raised by Julia Sorrell but BF made it clear that this was a matter for Norwich 20 Group.

She then welcomed Steve Miller, Head of Norfolk Museums, who gave a short talk on the forthcoming exhibitions and events at Norwich Castle Museum.

Registered in England
Charity No 262730

NORFOLK CONTEMPORARY ART SOCIETY
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2015

NORFOLK CONTEMPORARY ART SOCIETY

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Trustees' report for the financial year ended 31 May 2015

The Norfolk Contemporary Art Society, a charitable trust, is registered with the Charity Commissioners (No. 262730) and for official purposes its official address is 7 Valentine Street, Norwich NR2 4BA.

Its website is at n-cas.org.uk. The charity is governed by its Rules dated 25 May 1971 as varied by the Constitution dated 8 July 2007.

The Trustees: Trustees and officers of the Society for the year from 1 June 2014 to 31 May 2015 were:

Officers:

Brenda Ferris – Chair
Cate Allwood – Treasurer
Keron Beattie - Secretary

Member Trustees:

Steve Baker
Janey Bevington
Susan Curran
Gil Findlater
Caroline Fisher
Diana Heuvel
Derek Morris
Keith Pollard (co-opted)
Keith Roberts
Robert Short (co-opted)
Selwyn Taylor
Joseph Wang (Vice Chair)

Sandra Rowney served as the representative of Norwich 20 Group.

Hannah Higham and Harriet Godwin shared the role of representative of Norwich Castle Museum and Art Gallery.

Members of the Society are invited each year to nominate and second the names of prospective Trustees. These are then elected, to a maximum of 16, each year by those present at the AGM. Trustees serve for 3 years.

Claudia Milburn has held the position of NCAS Administrator throughout the year. She received a fee of £1,800 p.a.

The Society: The object of the Society is "to advance the education of the public in the appreciation of the arts and in particular the creative art of the present day in all its branches."

Under its rules the Society is invested with the following powers:

- a) To purchase works of art for presentation or loan to public museums, art galleries or other organisations where such works of art will be on view to the public;
- b) To raise funds and invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise: in exercising this power, the Trustees must not undertake any substantial permanent trading activity and must comply with any relevant statutory regulations;
- c) To buy, take on lease or in exchange, hire or otherwise acquire, property and to maintain and equip it for use;
- d) To stage exhibitions, lectures, trips and events to further the object.

Events: In 2014-2015, NCAS held a full programme of publicly accessible lectures, mostly in The Curve at the Forum. These included

Martin Barnes Senior Curator of Photographs at London's Victoria and Albert Museum (V&A), talking about Contemporary Photography.

Prof Matthew Rampley talking about Anselm Kiefer as a prelude to the Royal Academy presenting the first major retrospective of Keifer's work to be held in the UK.

In a joint event with Norwich University of the Arts Brian Webb talked about graphic design and Peter Blake.

The NCAS Christmas Party was a great fundraising success and a chance for members to meet.

Professor Paul Greenhalgh, the Director of the Sainsbury Centre for Visual Arts, gave a packed auditorium an engaging and perceptive talk about Reality, the current exhibition of Modern and Contemporary British Painting at the Sainsbury Centre.

In February, James Eddy a sculptor and land artist from Cornwall talked about his work in the context of the contemporary Cornish art scene, as well as the broader national picture.

Also in February the planned event of artist Ana Maria Pacheco in conversation with Colin Wiggins had to be changed when Anna Maria had to return to Brazil at short notice, but the event went ahead in the form of a talk by Colin Wiggins.

Artist potter, Jonathan Keep, discussed his work and his interests in art, nature and science. As well as producing handmade ceramics, Jonathan has developed a digital working process whereby the shapes of his forms are written in computer code and printed on his self-built 3D printer.

Norwich Castle curator Harriet Loffler gave a talk to showcase the Artist Rooms touring exhibition on Jeff Koons.

At the end of May, as part of the County-wide Open Studios event, we organised an informal visit to artists' studios in the Golden Triangle area of Norwich.

The NCAS Spring Excursion was to the Hepworth Wakefield Gallery whose collection of Modern British art features some of the most significant British artists of the 20th Century including Barbara Hepworth and Henry Moore.

Members were also able to visit the National Media Museum in the heart of Bradford, UNESCO City of Film. On the Sunday the group visited Salts Mill set in the UNESCO World Heritage Site, Saltaire, and the 1853 Gallery which houses a permanent exhibition of works by David Hockney.

Exhibitions: Our major exhibition this year has been in fact a series of four interlinked exhibitions of work by internationally renowned Brazilian sculptor Ana Maria Pacheco at four locations in the City, namely, the NUA Gallery (*The Banquet*), the Catholic Cathedral (two heads of *John the Baptist*), the Anglican Cathedral (*Shadows of the Wanderer*) and, on the mezzanine floor of the Castle Keep, *Enchanted Garden*, a brand-new series of eight polychromed alabasters. These exquisite works – alongside the Castle's own fine collection of ancient alabasters that inspired them – will be on show until 31 August, a real coup for the Castle which the NCAS is very proud to have brought about.

These installations have also enabled a new and diverse audience to experience these powerful works in a setting removed from the more conventional gallery.

Exhibitions Officer post : NCAS has always particularly valued the Norwich Castle Museums Exhibitions Officer post. Recently this was under threat as a result of the austerity measures that necessitated a reduction in Norfolk Museum service staff. Following an imaginative approach from the Director we were very pleased to be able, in conjunction with the East Anglia Art Fund, to help save this post, even if only for one year, by pooling our financial resources and raising the necessary £20,000, thus building on our traditional strong relationship with Norwich Castle.

Artworks Collection: In 1985 the Society adopted a policy of purchasing art works by artists working in the region. The pieces were bought with the intention of exhibiting them in the region and in places where the public has access but outside the normal confines of galleries. The works are released on extended loans and offered on the basis of the space available, nature of the organisation and the visiting public. In some instances there is a natural context for the work e.g. School or community where the artist studied or worked. Under these circumstances the length of the loan may be extended.

In addition: NCAS continues to be represented on the trust of the separate charity, *Sculpture for Norwich* (SfN) and to serve in a co-opted capacity on the Norwich Area Museums Committee.

We again awarded an NCAS prize for the most outstanding work in the Norwich University of the Arts Degree Show. In 2014 this went to Anthony George.

NCAS continued to participate in *Art in Norwich*, the digest of all visual art activity in the City, put together by Marion Catlin. We also send out 3 editions a year of our newly designed programme and our newsletter.

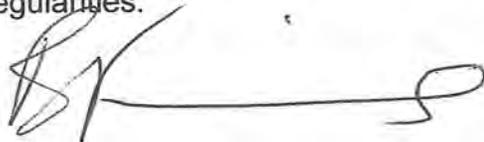
The subscription rate remained at £15 (single), £5 (students) and £25 (joint). The approximate number of members at the end of the year was 440.

Our website, administered by webmaster Keith Roberts, continues to get plenty of traffic. An email contact list is maintained for members, and those on the list were circulated regularly throughout the year with details of private views and other events of interest in the area.

A working balance of funds is held in Barclays Bank current accounts (one general account, and one account for dedicated funds). Remaining funds are invested in a COIF Charity Investment Fund.

Trustees and their responsibilities: The trustees are each year required to prepare financial statements which give a true and fair view of the state of affairs of the charity and of the surplus for the year then ended. In preparing financial statements, the trustees are required to select suitable accounting policies and apply them consistently.

The trustees are responsible for ensuring proper accounting records are kept which disclose, with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and follow the guidance for accounting for smaller charities issued by the Charities Commission. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Signed on behalf of the Committee
Brenda Ferris DL, Chair and Trustee

NORFOLK CONTEMPORARY ART SOCIETY

Charity No: 262730

Accounts for the year ended 31 May 2015

Respective responsibilities of trustees and examiner:

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of the procedures specified in the general directions given by the Charity Commissions under section 43(7)b of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes the consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

- 1) I gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with section 41 of the Act; and
 - b) to prepare accounts which comply with the accounting records and accounting requirements of the Act, have not been met,
- 2) or to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Bales Browne Accountancy Services Ltd

Date: *27th June 2015*

**Bales Browne
Accountancy Services
Ltd
118 Norwich Road
Watton
Norfolk
IP25 6DU**

NORFOLK CONTEMPORARY ART SOCIETY

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MAY 2015

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
RECEIPTS				
Grants - Felbrigg exhibition	1,500		1,500	14,500
Grants - Ana Maria Pacheco exhibition		8,950	8,950	
Subscriptions	5,834		5,834	5,941
General grants and donations including gift-aid	4,427		4,427	1,772
Income from events, auctions & submission fees	4,828		4,828	13,091
Interest	37		37	40
Other income (Incl AGM income)	1,036		1,036	689
TOTAL RECEIPTS	17,662	8,950	26,612	36,033
PAYMENTS				
Exhibition expenses including catalogue				3,038
Auction expenses				85
50 years on (publication printing)				265
Events	4,838		4,838	2,269
Felbrigg exhibition	2,140		2,140	16,859
Ana Maria Pacheco exhibition	6,482	8,950	15,432	
McLean windows contribution				1,900
Norwich 20 Group Bridewell 70th				200
Art School Prize	500		500	500
Post, stationery, printing & admin	3,759		3,759	4,069
Publicity, website & programme distribution	445		445	559
Accountancy	474		474	468
AGM expenses	505		505	296
Sundry expenses	285		285	
	19,428	8,950	28,378	30,508
Purchases of work of art for Castle Museum & framing				2,400
TOTAL PAYMENTS	19,428	8,950	28,378	32,908
NET RECEIPTS/(PAYMENTS)	-1,766	0	-1,766	3,125
Cash funds at 31 May 2014	16,721		16,721	13,596
CASH FUNDS AT 31 MAY 2015	14,955	0	14,955	16,721

NORFOLK CONTEMPORARY ART SOCIETY

STATEMENT OF ASSETS AND LIABILITIES

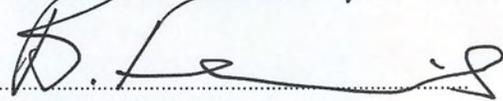
FOR THE YEAR ENDED 31 MAY 2015

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
CASH FUNDS				
Cash at bank	14,940		14,940	16,654
Petty cash	15		15	67
TOTAL CASH FUNDS	14,955		14,955	16,721
OTHER MONETARY ASSETS				
Gift aid claim (estimate)				529
Income for Ana Maria Exhibition received after year end	1,000		1,000	

HERITAGE ASSETS

In accordance with the stated objectives, the charity purchases works of art for presentation or loan to public museums, art galleries or other organisations where such works of art will be on view to the public. All works of art form part of unrestricted funds.

Approved by the committee on 27.06.2015 and signed on its behalf by:


.....
TRUSTEE

NORFOLK CONTEMPORARY ART SOCIETY

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2015**

1 ACCOUNTING POLICIES

a) Basis of Accounting

The accounts have been prepared on the receipts and payments basis.